January 1, 2024 - January 7, 2024

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
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28	29	30	31			

February 2024						
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25	26	27	28	29		

Monday, January 1

- Holiday

Tuesday, January 2

- 10:00am - 11:00am **Comms** (Microsoft Teams Meeting) - Nicole Stein
- 11:00am - 11:55am (b) (6) - Nicole Stein
- 1:35pm - 2:25pm **Supervisor Meeting** (Microsoft Teams Meeting) - Shelley K. Finlayson
- 3:00pm - 4:15pm **AAB Program Meeting** (Microsoft Teams Meeting) - Nicole Stein

Wednesday, January 3

- 10:00am - 10:25am **Discuss creating a new workshop:** (b)(5) deliberative **(Springtime)** (Microsoft Teams Meeting) - Nicole Stein
- 1:00pm - 2:00pm **Website Check-In** (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 3:00pm **PCD Staff Meeting** (Microsoft Teams Meeting) - Nicole Stein

Thursday, January 4

- [ ] CUI
- [ ] Forms (change back to 750)
- [ ] New Director Prep 🔒
- [ ] Org Health Data
- [ ] Review Desk Officer Folder
- [ ] summit tweet
- 10:30am - 11:00am **Review Q1 Tracking Workbook** (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 2:25pm **equity sub-group #1** (Microsoft Teams Meeting) - Nicole Stein

Friday, January 5

- **CWS** (Supervisor Calendar) - Nicole Stein

Saturday, January 6

Sunday, January 7

January 8, 2024 – January 14, 2024

January 2024

Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30	31			

February 2024

Su	Mo	Tu	We	Th	Fr	Sa
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Monday, January 8

- Pay Day
- 9:00am - 9:30am Bernadette (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 10:30am - 11:00am Suzanne (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 11:15am - 11:45am Shannon (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 2:30pm Important - App server migration - shutdown request (Microsoft Teams Meeting) - Zohair Baig
- 3:40pm - 4:40pm PCD Supervisors Meeting - Nicole Stein

Tuesday, January 9

- 9:30am - 9:55am Elise 1:1 (Microsoft Teams Meeting) - Nicole Stein
- 10:00am - 11:00am Comms (Microsoft Teams Meeting) - Nicole Stein
- 11:15am - 11:45am Dawn (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 1:00pm - 1:30pm Michele (1:1) - Nicole Stein
- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting) - Shelley K. Finlayson
- 2:00pm - 3:00pm PIC-PIO Meeting
  (b)(5) - webconference access info
- 3:00pm - 3:30pm Patrick (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 3:45pm - 4:15pm Cheryl (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 4:30pm - 5:00pm Kehli (1:1) (Microsoft Teams Meeting) - Nicole Stein

Wednesday, January 10

- 9:30am - 9:55am Chris 1:1 (Microsoft Teams Meeting) - Nicole Stein
- 10:30am - 11:00am 278 Training - Spring (Microsoft Teams Meeting)
- 11:00am - 11:30am AQ (Microsoft Teams Meeting) - Nicole Stein
- 11:30am - 11:55am (b)(5) deliberative - developing training (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 2:30pm Website Check-In (Microsoft Teams Meeting) - Nicole Stein
- 3:00pm - 3:25pm Org Health - next steps (Microsoft Teams Meeting)
- 3:30pm - 3:55pm Review Presidential Actions Workbook (Microsoft Teams Meeting) - Nicole Stein
- 4:00pm - 4:30pm GAO discussion (Microsoft Teams Meeting) - Nicole Stein

Thursday, January 11

- Validate Time Card
- 10:00am - 10:30am Pay Issue (Microsoft Teams Meeting) - Nicole Stein
- 11:15am - 11:40am tiffany (1:1) (Microsoft Teams Meeting) - Nicole Stein
- 12:00pm - 12:30pm (b)(6) personal
- 1:00pm - 2:00pm IEG Check-In (Recurring Meeting) (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 2:30pm Ethics Staff discussion AAB/Integrity (Teams) - Rolando DeLeon
- 5:00pm - 5:30pm Check-out (Microsoft Teams Meeting) - Nicole Stein
- 6:30pm - 7:00pm fwd teams to voicemail

Friday, January 12

- CWS (Supervisor Calendar) - Nicole Stein

Saturday, January 13

- (b)(6) personal

Sunday, January 14

January 15, 2024 - January 21, 2024

January 2024	February 2024
Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa
1 2 3 4 5 6	1 2 3
7 8 9 10 11 12 13	4 5 6 7 8 9 10
14 15 16 17 18 19 20	11 12 13 14 15 16 17
21 22 23 24 25 26 27	18 19 20 21 22 23 24
28 29 30 31	25 26 27 28 29

Monday, January 15

- **Holiday**

Tuesday, January 16

- **12:00am** (b) (6) - Nicole Stein →
- **10:00am - 11:00am Comms** (Microsoft Teams Meeting) - Nicole Stein

Wednesday, January 17

- ← (b) (6) - Nicole Stein →
- **2:00pm - 3:00pm PCD Staff Meeting** (Microsoft Teams Meeting) - Nicole Stein

Thursday, January 18

- ← **12:00am** (b) (6) - Nicole Stein

Friday, January 19

- **CWS** (Supervisor Calendar) - Nicole Stein

Saturday, January 20

Sunday, January 21

January 22, 2024 - January 28, 2024

January 2024
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Monday, January 22

- **Pay Day** 🔒
- **11:30am - 11:55am All Hands Quarterly Meeting - Tech Dry Run** (Microsoft Teams Meeting) - Nicole Stein
- **1:00pm - 1:30pm DAEO Meeting (Pre-meeting)** (Microsoft Teams Meeting) - Nicole Stein
- **2:00pm - 2:30pm AQ Check-In** (Microsoft Teams Meeting) - Nicole Stein
- **3:00pm - 3:30pm AAB/ELPB** (Microsoft Teams Meeting) - Nicole Stein
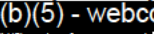- **3:40pm - 4:40pm PCD Supervisors Meeting** - Nicole Stein
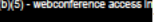
Tuesday, January 23

- **APR**
- **check in with grant** 🔒
- **Schedule org health meetings**
- **8:00am - 9:00am** (b)(6) person
- **9:00am - 9:30am Quarterly Staff Mtg Tech run-through** (Microsoft Teams Meeting) - Kaneisha T. Cunningham
- **10:00am - 11:00am Comms** (Microsoft Teams Meeting) - Nicole Stein
- **11:00am - 12:15pm Quarterly All-Hands** (Microsoft Teams Meeting) - Nicole Stein
- **12:30pm - 6:25pm** (b)(6) person
- **1:35pm - 2:25pm Supervisor Meeting** (Microsoft Teams Meeting) - Shelley K. Finlayson
- **3:15pm - 4:00pm Desk Officer - Team Meeting** (Microsoft Teams) (b)(6) person
- **4:00pm - 6:30pm**

Wednesday, January 24

- **8:00am - 8:25am Practice Quarterly DAEO Meeting**
- **10:00am - 11:00am Website Check-In** (Microsoft Teams Meeting) - Nicole Stein
- **11:30am - 12:15pm GAO Pre-Meeting** (Microsoft Teams Meeting) - Nicole Stein
- **2:00pm - 3:30pm From OGE: Quarterly DAEO Meeting** (Microsoft Teams Meeting) - Nicole Stein

Thursday, January 25

- (b)(6) person Microsoft Teams Meeting) - Nicole Stein
- **Validate Time Card** 🔒
- **2:30pm - 3:00pm OGE and GAO Data Call**
- **(b)(5) - webconference access info**
- (b)(5) - webconference access in - Tucker, Emily L

Friday, January 26

- **CWS** (Supervisor Calendar) - Nicole Stein

Saturday, January 27

Sunday, January 28

January 29, 2024 - February 4, 2024

January 2024	February 2024
SuMo TuWe Th Fr Sa	SuMo TuWe Th Fr Sa
1 2 3 4 5 6	1 2 3
7 8 9 10 11 12 13	4 5 6 7 8 9 10
14 15 16 17 18 19 20	11 12 13 14 15 16 17
21 22 23 24 25 26 27	18 19 20 21 22 23 24
28 29 30 31	25 26 27 28 29

Monday, January 29

10:30am - 11:00am My meeting with Nicole Stein (Microsoft Teams Meeting) - Christopher Brown

1:00pm - 2:00pm Moving an OGE App to Azure native functions (Microsoft Teams Meeting) - Roger Krais VA | (EST)

3:40pm - 4:40pm PCD Supervisors Meeting - Nicole Stein ↻

Tuesday, January 30

10:00am - 11:00am Comms (Microsoft Teams Meeting) - Nicole Stein ↻

11:00am - 11:55am Equity Team Meeting ;) (Microsoft Teams Meeting) - Melba Melton

12:30pm - 1:00pm Working Smarter Series (Microsoft Teams Meeting) - Zohair Baig

1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting) - Shelley K. Finlayson ↻

2:00pm - 3:00pm 2024 FEVS POC Call - Agency Specific Items (ASIs) (Microsoft Teams) - EVS Internet

3:00pm - 3:30pm Move to 250 E Street Monthly All-hands Meeting

4:00pm - 4:25pm Review FEVS (ASI) (Microsoft Teams Meeting) - Nicole Stein

Wednesday, January 31

8:00am - 8:30am Prep

9:00am - 9:25am Discuss Interest in CD Program (Microsoft Teams Meeting) - Nicole Stein

10:00am - 10:45am Org Health (Microsoft Teams Meeting) - Nicole Stein

11:00am - 11:55am Summit - In Person Event (check-in) (Microsoft Teams Meeting) - Nicole Stein

12:00pm - 12:30pm Detail at the SEC (Microsoft Teams Meeting) - (b)(6) personal to OGE employee

1:00pm - 2:00pm Website Check-In (Microsoft Teams Meeting) - Nicole Stein ↻

2:30pm - 3:30pm Election Readiness (Microsoft Teams Meeting) -

3:30pm - 3:55pm IEG Check-In (Recurring Meeting) (Microsoft

4:00pm - 4:25pm Discuss hiring options 🔒

4:30pm - 5:00pm Assignments/CDs/Noms (Microsoft Teams

Thursday, February 1

Nonresponsive records (out of date range)

Friday, February 2

Nonresponsive records (out of date range)

Saturday, February 3

Nonresponsive records (out of date range)

Sunday, February 4

Nonresponsive records (out of date range)